STATE OF MAINE PUBLIC UTILITIES COMMISSION 18 STATE HOUSE STATION 242 STATE STREET AUGUSTA, MAINE 04333-0018

THOMAS L. WELCH CHAIRMAN STEPHEN L.DIAMOND SHARON M. REISHUS COMMISSIONERS

July 3, 2003

CAD BULLETIN No. 2003-05

TO: All Electric and Gas Utilities

FROM: Betty Bero, Senior Consumer Assistance Specialist

SUBJECT: Eligibility Criteria, Winter Disconnection Rule, Chapter 81, Section 17

All electric and gas utilities must submit a copy of their Eligibility Form, Notice of Customer Rights, warning letters, or other standardized collection letters and a copy of the Regular and/or Special Payment Arrangement Confirmation Forms used during the Winter Disconnection Period **before** November 15, 2003. The large electric and gas utilities must also submit their Guidelines for Special Payment Arrangements before November 15, 2003.

IMPORTANT: Chapter 314, Statewide Low-Income Assistance Plan (LIAP), requires you include information regarding the LIAP in any mailings to comply with the Winter Disconnection Rule. At a minimum you must provide the eligibility criteria and how to apply for the LIAP. Please ensure this information is included in your winter notices, forms, and letters. In addition, this information must be included on the web pages with other relevant residential customer service information.

Listed below are the figures representing 170% of Federal Poverty Guidelines for use on the 2003-2004 Winter Disconnection Rule Eligibility Form (Part M) and the Notice of Customer Rights (Part N).

MY HOUSEHOLD		MY TOTAL YEARLY HOUSEHOLD
SIZE IS:	and	INCOME DOES NOT EXCEED:
1		\$15,266
2		20,604
3		25,942
4		31,280
5		36,618
6		41,956
<u> </u>		47,294
8		52,632

(Add \$5,338 for each additional household member)

Thank you for your cooperation.

PHONE: (207) 287-3831 (Voice)

STATE OF MAINE PUBLIC UTILITIES COMMISSION 18 STATE HOUSE STATION 242 STATE STREET AUGUSTA, MAINE 04333-0018

THOMAS L. WELCH CHAIRMAN

BB/kp

STEPHEN L.DIAMOND SHARON M. REISHUS COMMISSIONERS